

**Prince Rupert Public Library  
Library Board Meeting**

Dec. 5 2018

Present: Nick Adey (NA), Chelsea Keays (CK), Stephanie Lysyk (SL), Brent Patriquin (BP), Dale White (DW), Andrea Wilmot (AW)

Regrets: Devlin Fernandes (DF), Glenn Groulx (GG)

Meeting commenced at 7:03 pm.

- Introduction of new City Council representative Nick Adey
- Motion to accept consent agenda by N.A, seconded AW, passed
- 3 items added to discussion agenda and motion to accept discussion agenda by NA and seconded by BP
- Discussion about suggested 2019 meeting schedule. It is to be revised so that all meetings are on the second Wednesdays of each month. A revised schedule will be reviewed on Jan 9<sup>th</sup> meeting.
- Discussion about Strategic Planning committee initial meeting notes. Next steps to include setting a meeting with library staff for input; Board will create a list of local stakeholders that will be asked for input. Goal is to complete the strategic plan by September 2019.
- Discussion about recommendations of the fundraising/grants committee regarding possible increases in multi-purpose room rentals. Committee member CK will forward price sheet to all trustees.
- Discussion about City relationship committee. NA added to committee
- Discussion about Chief Librarian/Board review committee draft report. A draft policy was put forward to Board, it was tabled until January in order to obtain more feedback from trustees.
- The three other items added to the agenda were:
  - Grant letter from City Hall (requested amount was granted)
  - Annual Library Christmas dinner reminder
  - Notice to trustees about Nathan Cullen/Jennifer Rice Holiday Open House on Fri Dec 6.These three items were only briefly discussed as there was a power failure in the library and we had to adjourn the meeting.

Meeting Adjourned at 8:36 pm. Next Meeting at 7pm (Jan, 9, 2019).