



Prince Rupert Public Library Board Meeting MINUTES

Wednesday, November 19, 2025

101 6th Ave. West, Prince Rupert, BC V8J 1Y9

Wap Liitsx - House of Reading

Chair: B. Turner, Chair

Members: R. Braun, Vice Chair
K. Lyon
N. Purewal
R. Butler
G. De Lucca
D. Smith
N. Adey, City Council

Staff: K. Arendt, Deputy Director

1. CALL TO ORDER / INTRODUCTIONS

- 1.1 *The Prince Rupert Library Board acknowledges the traditional and unceded territory of the Ts'msyen and Sm'algyax Speaking Peoples on which this meeting takes place.*
- 1.2 Call to Order at 7:02 pm

2. CONSENT AGENDA (ADDITIONS/DELETIONS)

2.1 Adoption of Meeting Minutes

That the Prince Rupert Library Board resolves to adopt the October 15, 2025 Prince Rupert Library Board Meeting minutes as presented.

Adey/De Lucca
Carried

2.2 Adoption of Financial Report

That the Prince Rupert Library Board resolves to adopt the October 2025 Financial Report as presented.

Adey/De Lucca
Carried

2.3 Adoption of Circulation Report

That the Prince Rupert Library Board resolves to adopt the September 2025 Circulation report as presented.

Adey/De Lucca
Carried

3. BOARD CHAIR UPDATE

3.1 B. Turner announced that he will not be standing for board chair in the January 2026 board meeting elections.

3.2 B. Turner announced that the Library Director contract has been finalized and signed.

4. DEPUTY DIRECTOR UPDATE

4.1 K. Arendt updated the board on Truth & Reconciliation initiatives involving the library's Indigenous Storyteller in Residence, including some events at the library (Spooky Ts'msyen Stories and a Ts'msyen Music Workshop).

4.2 K. Arendt discussed other library events, including the library's book sale and an author reading with Paralympic gold medalist Greg Stewart.

4.3 K. Arendt discussed the break-down and replacement of both the library's boiler and the hot water tank.

5. ONGOING ACTION ITEMS

5.1 Adoption of meeting schedule going forward.

That the proposed board meeting dates for 2026 (provided during the October 15, 2025 meeting by M. Taylor) be passed.

Smith/Butler
Carried

- 5.2 Discussion of the proposed dates for the Strategic Planning Session in February with Maynard Angus.

6. SUB-COMMITTEE UPDATES

6.1 Governance Committee – Policy

A draft of the Trustee Appointment policy developed by M. Taylor and D. Smith was presented and discussed.

6.2 New Facility Committee

R. Braun presented the New Facility Committee's final report, detailing the discovery work performed by the committee and its recommendations to the Board moving forward.

7. ADDITIONAL ITEMS

- 7.1 Discussion about the expiration of the current collective agreement between the library board and CUPE local 105-01 at the end of December 2025 and the timeline for upcoming negotiations.

8. NEXT MEETING DATE

- 8.1 The Prince Rupert Library Board will meet on Wednesday, December 17, 2025.

9. ADJOURNMENT

- 9.1 Prince Rupert Library Board adjourned their meeting held on November 19, 2025, the time being 8:22 pm.